



GRANTS COMMITTEE
January 23, 2015
1:00pm – 2:00 pm
Enid- President’s Conference Room
Stillwater- Cowboy Mall Conference Room
Tonkawa- President’s Conference Room

AGENDA

Welcome

Introduce Jenna Bazzell as new Grants Coordinator, NOC.

- I have spent the last 7 years as an instructor of Composition and Creative Writing
- I have been the managing editor at 3 national literary publications
- I have been a grant writer at the University of Alabama at Birmingham (UAB) for Dr. Edward Taub in the following areas: Psychology, Neuroplasticity, Pediatric Cerebral Palsy, Biofeedback, Multiple Sclerosis, Stroke, and Traumatic Brain Injury. In particular, I wrote grants that financially supported Taub Clinic/CI Therapy Research Group, the #1 stroke rehabilitation facility.

Minutes

- Kathleen Swain will take minutes for Grants Committee meetings. Until further notice.

Administration of Grants

1. A draft of Administrative Policies and Procedures Manual for Grants & Contacts at NOC was written. The manual provides step-by-step policies and procedures of how NOC will manage grants and contracts. In particular, the Administrative Policies and Procedures Manual for Grants & Contracts at NOC outlines the administrative staff personnel that faculty must route all grant proposals and submissions through. Submitting a grant proposal and/or submission as a faculty member at NOC, you are legally representing and binding NOC. Failure to include proper NOC administrative staff personnel puts NOC in legal and financial risk. A draft of Administrative Policies and Procedures Manual for Grants & Contacts at NOC will be distributed by email with this meeting’s minutes next week. I am asking all Grants Committee members to review the document and send back suggestions and/or corrections via email (Jenna.Bazzell@noc.edu) by the next Grants Committee meeting (**tentatively Friday, February 27, 2015**).
2. A draft of Accounting Policies and Procedures Manual for Grants & Contracts is underway. The manual provides step-by-step policies and procedures of how NOC will fiscally manage

grants and contracts based on OBM circular guidelines. Grants Committee will review once completed.

3. As the final act of interim chair, Gene Young sent out an email asking Division Chairs for their top four priorities of grant funding in their respective departments and to nominate a faculty and/or all division faculty members for the writing and research process—only 1 division responded (see attachment).
4. Faculty Involvement in Grants. How do we get faculty involved in grants?
 - Opportunities list posted to NOC grant development website?
 - More grant resources (development, writing, etc) distributed?
 - More grant workshops addressing writing/composing, organization, announcement navigation, etc.
 - Newsletter indicating opportunities available?
 - Other ideas from faculty themselves? I am open to suggestions that help increase self-efficacy amongst faculty and staff for grant writing.

Grants

5. Plus 50 grant has a webpage on NOC's website. <http://www.noc.edu/plus-50> and a brochure. Access to the brochure is available via the link above on the left-hand side of the page titled, "Plus 50 Brochure." Plus 50 had their first orientation for students enrolled in spring semester courses on Tuesday, January 6 @ 6:30 p.m. in Zollars Library room 303 on Enid campus. Plus 50 met Thursday, January 13 @3pm in ZL102 and Wilkin 309 to discuss further marketing strategies for Plus 50. There will be an Information Seminar Tuesday, March 3rd @ 6-8pm in Montgomery Hall (Enid) tentatively. April Heitfeld will have representatives from enrollment and registration, different degree programs and information on student resources and services to distribute.
6. Jenna Bazzell met with Scott Haywood, Gina Conneywerdy, and Kathleen Otto about Title III /NASNTI program. Title III/ NASNTI program is provided by US Department of Education and involves NOC since we have been determined as a Native American-Serving Nontribal Institution. Grants awarded under this section shall be used by Native American nontribal-serving institutions to assist such institutions to plan, develop, undertake, and carry out activities to improve and expand such institutions' capacity to serve Native Americans and low-income individuals. This grant would provide NOC with funds to create a resource center/space for Native-American students, provide computers and internet access, have tutoring services and provide transportation for Native-American students to and from their place of residence to Northern Oklahoma College. **Contingent deadline: May 2015**
7. Jenna Bazzell and Shelly Schulz went to Pawhuska (Osage Nation) to preliminarily discuss plans to submit to Round 3 of Promise Zone grant. In his 2013 State of the Union address, President Obama announced that he would designate 20 Promise Zones nationwide: urban, rural, and tribal communities where the Administration would partner with local leaders to create jobs, increase economic activity, improve educational opportunities, and reduce violent crime. Promise Zone does not come with any funds. It is a designation of a geographical area that receives special consideration on proposals and federal assistance with filing federal proposals. In addition, eligible applicants in Promise Zones will receive preferences for certain competitive federal programs and technical assistance. Subject to

enactment by Congress, businesses investing in Promise Zones or hiring residents of Promise Zones will be eligible to receive tax incentives. Altogether, this package of assistance will help local leaders accelerate efforts to revitalize their communities. The Promise Zone designation will be for a term of 10 years and may be extended as necessary to capture the full term of availability of the Promise Zone tax incentives, if the tax incentives are enacted.
Contingent deadline: November 2015

8. Radio Tower Relocation.

- Dean Percy and I met to find a funding source to renovate the radio tower at NOC.
- The projected renovations would create a new transmitter building (8X10), increase tower height to 100 ft. to increase broadcast area. Currently broadcast area reaches 25-30 miles. A new tower will increase the broadcast area to reach 40-50miles.
- He is looking to provide internships for students in radio broadcasting under a funding opportunity.

Schedule next meeting

- Since Friday's @1 seemed to be an overwhelmingly available time for everyone, I am going to schedule Grants Committee meetings for the spring semester 2015 on the 4th Friday of every month (Jan 23, Feb 27, Mar 27, Apr 24). Beginning in May, we will reschedule to accommodate summer office hours.
- Unless notified, meetings will be at President's Conference Room (Enid), President's Conference Room (Tonkawa), and Cowboy Mall Conference Room (Stillwater).

