



**Grants Committee
Meeting Minutes
November 19, 2013
12:30 – 1:30 pm
Enid- President's Conference Room
Stillwater- Cowboy Mall Conference Room
Tonkawa- President's Small Conference Room**

Attendance: ~~Paul Bowers, Bart Cardwell, Cheryl Chanslor, Judy Colwell, Jack Clossen, Tammy Davis, Jessica Dudiek, Riek Edgington, Tracy Emmons, DeLisa Ging, Scott Haywood, Jena Kodesh, Brad Matson, Dave Monks, Sherryl Nelson, Kathleen Otto, Debbie Quirey, Shelly Schulz, Traci Schwerdtfeger, Anita Simpson, Sheri Snyder, Pam Stinson, Ed Vineyard, Gene Young.~~

- Call to Order
It was noted that many members were absent due to the monthly board of regents meeting that was being held at the same time.
- Minutes
Gene Young made a motion to approve the minutes from the 10/15/13 meeting, Scott Haywood seconded the motion. The motion was passed by unanimous consent.
- Reports
 - The topic of “Crowdfunding” was discussed. Articles explaining crowdfunding will continue to be shared with committee members. Equipment such as classroom clickers was discussed to use as a pilot to understand the crowdfunding process from start to finish. It was suggested that faculty who serve on the grants committee would take the first step in acquiring crowdfunds. If successful, word of mouth and promotion would help generate an interest from other faculty to acquire teaching aids using this new funding source. It was stated that remediation classes would benefit greatly from the use of clickers. Discussion with the Development Office will need to determine if crowdfunds can be received through the NOC Foundation and if they should be treated as a gift or grant. A narrative of how the process works will need to be written as well as policy. Tammy Davis expressed interest in crowdfunding whiteboard/to smartboard converters for the Stillwater campus. Brad Matson also is interested in obtaining a large screen TV and Google Dongle for his DMI classroom. Mike Machia will be contacted to see if faculty have requested equipment that may also be purchased with crowdfunds.
 - The newly formed Committee for the Advancement of Grants was announced. This committee has members from all community colleges and career tech systems in Oklahoma. This is a new forum where community colleges and career techs can share their specific experiences and learn from each other. This is an exciting opportunity for all that work in the field of grantsmanship to discuss issues, obstacles, success and failures at the two-year college and career tech level. Many members have been in their grant related careers for less than one year. Collectively, experiences will be shared with CAG members to enhance abilities to successfully write and win grants.

Representatives from NOC took the lead by actively volunteering to serve by forming, organizing and promoting this great new resource.

- Shelly Schulz reported to the committee that \$50,672 was received from a FEMA sub grant for storm damage that occurred in 2012.
- Grant updates
 - TAACCCT Oklahoma Works! Round 1
Shelly Schulz submitted an invoice for \$86,005.58 for equipment, salary and benefits spent from 3/2012 - 6/2013. Joe Swalwell, Project Director commented that her work was superb! Work continues to gather data for the Annual Report. The deadline was extended from 11/07/13 to 11/27/13.
 - Department of Defense Grant –Defense University Research Instrumentation Program
NOC requested \$234,949 for a 24” microscope to enable the astronomy department to do better research for the professional scientific community. The application was submitted on 10/16/13 with a deadline of 10/21/13. The government shutdown did not appear to affect the submission. The award will be announced in 05/2014.
 - National Endowment for the Arts Challenge America Fast Track
We are still waiting to hear about this \$10,000 grant. The award is planned to be announced in December.
 - Student Success Center
This is a Kresge Foundation grant for \$250,000 for each of two years. The Student Success Center is defined as a center that organizes a state’s community colleges around common action to accelerate their efforts to improve student persistence and completion. A letter of intent was submitted on 10/30/13. Oklahoma was 1 of 11, out of 24, submissions that was invited by the foundation to submit a full proposal. NOC will provide data and support as needed on this collaborative effort with representatives from the Two-Year Council of Presidents, Oklahoma Association of Community Colleges and the Oklahoma State System of Higher Education.
- Roundtable Discussion

Discussion was continued from last month’s meeting on how to effectively reach faculty and staff to feel at ease in the grant experience and process. Reasons for apprehension may include negative experiences in the past with support (after procurement, budget), time constraints (to write and implement), workload (proposals, implementation, reporting), and burden of reporting (time constraints and workload issues). It was noted that NOC has filled three new positions; Cheryl Chanslor, Grants Coordinator, Shelly Schulz, Grant Accountant and Kathleen Otto, Director of Institutional Research, to facilitate the proposal process and provide needed support, gather institutional and related data for accurate information, and to handle the budget once funds have been procured. Current measures are being developed to assist faculty and staff interested in pursuing grants, especially those with no experience.

Other statements were made that the traditional approach to 2 and 4-yr educational systems have been that “we are here to teach, not do research” and as a result, procurement of funding from granting agencies have been a low priority. It was suggested that dialogue with the administration and faculty needs to be developed to address the priority issues for NOC and the type of grants sought after. Questions were raised to determine if grants are to replace funding that has been lost from traditional venues (Federal or State government sources, i.e. tax based), or to enhance equipment and building needs, or to improve pedagogical approaches, or to conduct “pure research” to enhance the student’s

educational experience at NOC? A member stated that regardless of the reason, there are time constraints and workload issues that need to be examined as it relates to a) developing proposals, b) implementation of the grant, and c) the subsequent reporting and or publishing of the results.

- The Grants Committee will not meet in December. The next meeting will be announced at a later date via email.
- A motion was made for adjournment by Brad Matson and seconded by Kathleen Otto. The motion was passed by unanimous consent.