

Online Teaching and Learning Committee – November 2017

Voting Participants: Bart Allen, Ryan Bay, Paul Bowers, Suzi Brown, Kurt Campbell, Jack Cnossen, Judy Colwell, Tammy Davis, Peggy Emde, DeLisa Ging, Todd Ging, Mary Ann Harris, Brandon Hobson, Cara Beth Johnson, Deidra Johnson, Jena Kodesh, Mary Ann McCoy, Laura Marshall, Tiffany Meacham, Cathy Moore, Brenda Pennington, Audrey Schmitz, Anna Scott, Kathi Shamburg, Jeff Tate, Frankie Wood-Black

The Online Teaching and Learning Committee virtually met through its Blackboard site. Topics covered included Online Assessment Update, Pass Rates between Online and Traditional Courses, NOC Distance Education online materials for students, Online Faculty Development, and Open Access Materials. Participants were asked to respond to the Discussion Board Prompt(Posted on Blackboard) and to complete the Survey (Posted on Blackboard).

The results of the survey include:

- 100% voted to place the Online Readiness Assessment link on Blackboard.
- 82% voted to provide the link on Blackboard for all courses, traditional and outline.
- 95% recommended that the survey be given in all Orientation classes.
- 95% agreed that a professional development program for online instructors should be supported.
- 86% stated that they would participate in professional development.
- 6 volunteered to serve on a committee to look at such a program but not until after HLC and ACBSP.
- 78% would consider using open access resources.
- 95% agreed that using Blackboard is an effective alternative to physical meetings.

A number of the questions asked for responses. The survey results with responses are posted on Blackboard. A summary follows:

Question 4 – Expanding the Online Readiness Survey:

- Scavenger hunts
- No additional expansion needed
- Skill based assignments at the beginning of a course
- Contracts with students
- Schedule the Assessment prior to enrollment / linked to enrollment
- Orientation should be completed prior to enrolling in online courses
- Move forward in the Fall
- What do other colleges do?

Question 5 – Pass Rates

- Give the online Readiness Assessment prior to enrollment.
- Instructors who do not prompt give student feedback within 24-48 hours should not be teaching.
- Provide more student-to-student interaction

- Provide time management/time commitment information to students. Require instructor response time.
- Provide students with honest expectations of the workload.
- Create engaging and collaborative assignments.
- Encourage use of calendars and NOC email
- Provide students the tools necessary to access textbooks, etc.
- Advisors assess student online readiness

Question 6 – Student Distance Learning Page

- Add a Library Section that includes locating credible sources and documentation styles. This would include instructions on navigating online databases
- Contact information for IT
- Pam’s suggestions were great!
- Explanations of the types of distance learning classes offered
- Course schedules for online courses
- Links to tutorials for Blackboard Tools
- Keep it Simple.

Question 12 – Meeting Preferences

- Occasional face to face to dialog with fellow instructors.
- Blackboard with email reminders
- Emails are overwhelmed – Blackboard
- Mix of BB and ITV

Discussion Board Posts – These are posted online as 1 document arranged by topic.