

**Faculty Affairs October 2018 Agenda and Minutes
10-18-2018**

10-8-18 from Enid

1. I received an email today about a speaker over Mental Health Awareness. Unfortunately, I can not attend because it is on a Wednesday at 12 pm and I teach a 12:30 class. My understanding was that we changed our course scheduling so we could have meetings/presentations on TR during the gap time of no classes.

I understand maybe the presenter is not available on TR so maybe that is the reason for a Wednesday presentation. It just seems that several times I have been unable to attend due to offerings being made during my classes on MWF.

RESPONSE: There will be speaker conflicts as noted, and we have so much going on institutionally, that we may have to go outside the 11:45-12:30 timeframe to fit everything in; however, Pam sent a reminder to DeLisa (for faculty professional development) and to Gina Conneywerdy (currently directing Diversity series) to try to utilize the TR 11:45-12:30 gap when possible. DeLisa has indicated she will use this opening whenever possible for faculty sessions.

2. I think it might be good to add “smart watches” to the list of devices in the handbook. I am pretty certain I have some students cheating on tests using theirs. I checked it out with someone I know personally that has one, and they confirmed the ability to have pictures that potentially could have answers, formulas, etc.

I am having students take them off and put them in their backpacks for all future tests this semester.

RESPONSE: Great suggestion, we can get this added in the next handbook update. A notice was sent out to all faculty and to testing center supervisors. A follow-up may be needed as we verify how many classrooms have clocks in them for students to use. Chairs and liaisons are gathering this list for us to turn in and request more classroom clocks.

10-17-18 from Stillwater

1. My colleagues have asked me to address to concerns at the October 2018 Faculty Affairs. One concern is really a follow up to a previous topic we discussed: Overloads. Has this been brought up in a division meeting with the division chairs and liaisons yet? There is still concern about being able to have multiple overloads for fulltime faculty who wish to have them each semester. The second issue they would like to address is the date of when fall overload contracts will be paid. According to the contracts, the compensation for overloads will not occur until December 21st even though the semester ends December 14th. Is it possible for them to be paid earlier than the 21st?

RESPONSE: The overload concerns mentioned at the last Faculty Affairs meeting were discussed with division chairs and faculty liaisons at the September 25 DC/FL meeting. All were encouraged to check with full-time faculty each semester about their availability for and interest in overloads since circumstances might change from one year to the next. The group also

discussed the restrictions that might be in place when some overloads are assigned (e.g. time conflicts, credentialing) and the necessity of distributing some classes regularly to adjunct faculty so that they would remain available when courses were needed. There was a consensus that there is a point at which faculty can be overloaded to such a degree that it is difficult for them to have time for good student interaction and feedback, and having adjuncts available and more integrated with NOC because they are being used regularly is necessary.

The December payroll date was discussed with Anita Simpson and Shannon Cranford. The fall semester closes not on Dec. 14 but on Dec. 17 when final grades are due. State regulations prohibit paying out all of a contract when the work is not completed and because overloads are paid in a single payment, they cannot be paid until after the semester ends. The state also has restrictions on the number of pay dates that can be set per month and these have to be approved ahead of time. Shannon Cranford confirmed that Dec. 19 (last working day of month) will be the pay date.