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# Meeting 1 of the Fall 2017 Professional Development Online Meeting

Minutes Written--September 25, 2017

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## Attendees

Elaine Briggs  
Jack Cnossen  
Troy Cochran  
Todd Ging  
Jerry Hawkins  
Audrey Schmitz  
Barb Stadler  
Jeff Tate

## Notes from Meeting

The Professional Development Committee gathers feedback via virtual meetings at the preference of the committee.


A Google Ballot was sent on September 5, 2017, at 12:30 p.m. by Committee Chair DeLisa Ging. The voting ended on Friday, September 15, 2017, at 5:00 p.m.

In that email, DeLisa Ging explained her role as Faculty Professional Development Coordinator and the number of professional development sessions to be offered each semester.

## Actions Voted on by the Professional Development Committee

**The following actions received a majority vote by the Professional Development Committee.**

- The committee chose to meet in an online format at least once during the given semester.
  - Dr. Dee Fink, a curriculum expert, will share on the following topic "Creating Significant Learning Experiences: An Integrated Approach to Designing College Courses."
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- Anna Scott, Title III Distance Learning Specialist, will offer a session about the many features of Google Docs and Forms of benefit to instructors in the classroom.
  - Vanessa Thompson, a Cengage Representative, will present on MindTap, a platform that powers students from memorization to mastery. It gives the instructor complete control of his/her course—to provide engaging content, to challenge every individual, and to build students' confidence.

### **Next Meeting Agenda Item**

The next meeting will be to vote in February 2018 on the fall 2018 Professional Development Offerings via a Google Ballot unless the need arises for a sooner meeting date.