

**NORTHERN OKLAHOMA COLLEGE
INSTITUTIONAL SCHOLARSHIP PROGRAM
TASK FORCE
January 15, 2016**

PURPOSE/GOAL: The Institutional Scholarship Program – Task Force Committee met on November 13, 2015 and January 8, 2016 with the goal of refining and improving the institutional scholarship program within the constraints of our current and future resources. The task force was charged with reviewing existing policies and awards, providing input, and making recommendations for the Institutional Scholarship Program to be implemented for summer 2016 and the 2016-17 academic year.

COMMITTEE MEMBERS INCLUDED: Cathy Moore, Suzi Brown, Diana Watkins, Kathi Shamburg, Bradley Jennings, Kerri Gray, Cheryl Evans, Anita Simpson, Jeremy Hise, Jason Johnson, Rick Edgington, Pam Stinson, Blair Turney, Shannon Cunningham, Ed Vineyard, Terri Sunderland, Holly Lee, Janet Jarvis, Shaen McMurtrie, Dineo Heilmann, Tricia Moore, and Sheri Snyder.

OUTCOME: With reduced revenue due to the state’s economic environment, difficult decisions had to be made that would reduce dollar amounts dedicated from the college budget to the institutional scholarship program. Efforts were made to continue providing support to students and to help activities within the college to attract outstanding participants. It was necessary to combine options and suggestions to arrive at needed cost savings.

HISTORICAL NOC SCHOLARSHIP FUNDING:

1. FY 2014 budget: \$2.2 million in scholarship support - \$1.2 million in waivers, \$1.1 million scholarship cash outlay. (*Students were over awarded \$238,000 which was then funded from auxiliary – student activity.*)
2. FY 2015 budget: \$2.6 million in scholarship support (represents 10% of overall institutional budget) - \$1.8 million in waivers, \$775,500 in scholarship cash outlay. We expensed \$2.5 million in scholarship support in 2014-2015.
3. FY 2016 budget: \$2.7 million in scholarship support (represents 10.1% of overall institutional budget) - \$1.9 million in waivers, \$775,500 in scholarship cash outlay. We have expensed \$1.4 million in scholarship support for fall 2015. Due to the additional reductions in state appropriations this spring of 3%, the institutional scholarship program was decreased by \$30,578 in January 2016.
4. FY 2017 budget: Adjustments had to be made to the institutional scholarship program based on an estimated budget reductions of 5-10% while taking into consideration input from task force members and other program coordinators.
5. Fall 2014 – 545 institutional scholarship awards were given. Of that total:
 - 39% who received a fall scholarship, also received Pell
 - 14% who received a fall scholarship, also received Federal Loans
 - 47% only received a scholarship, no other financial aid
6. Fall 2015 – 550 institutional scholarship awards were given.
7. Overall, approximately sixty percent (60%) of our students receive some type of financial assistance – which includes state, federal and college grants and awards.

ACTIONS TAKEN ON ITEMS DISCUSSED: (Effective Fall 2016)

- **Honor all awards for continuing scholarship students based on the individual's fall 2015 scholarship awards at NOC during the 2016-17 academic year.**
- **Convert all existing institutional scholarships' tuition waivers, fees, room, board and books to dollar amounts. (Potential price increases for coming year were taken into account for dollar amount conversions.)**
- **Apply external Financial Aid to student accounts first from state and federal financial aid grants, i.e., Pell, SEOG, OTAG, OHLAP, etc. These will become the primary source of funding student's educational costs. All scholarship students must apply for FAFSA within 30 days of accepting a scholarship award. (Students receiving NOC scholarship award that is the equivalent of a full ride scholarship could be eligible for partial refunds.)**
- **Reduced the number of awards and/or the dollar amounts on scholarships:**
 - Presidential Leadership Scholarship – 4 semester award, incoming freshmen, 3.60 GPA, 25 ACT – \$1,250 tuition, \$880 fees, \$500 books and \$2,000 towards Room, Board with a \$1,300 meal plan, member of the President's Leadership Council (*Reduced credit hours from 18 to 16; Reduced Tonkawa and Enid by 2 scholarships each per campus*) Limit – 14 Tonkawa, 14 Enid
 - NOC/OSU Gateway Ambassadors Scholarship – 4 semester award, incoming freshmen, 3.60 GPA, 25 ACT – tuition waiver up to \$1,350 tuition, \$3,600 fees, and \$500 books, member of the President's Leadership Council (*Reduced credit hours from 18 to 16*) Limit – 6 Stillwater (NOC Only)
 - Academic Scholarship – 4 semester award, incoming freshmen, 3.5 GPA, 24 ACT, priority given to students who meet PLC criteria and apply – \$1,000 Tuition, \$750 Room in Tonkawa or Enid (*Reduced credit hours from 18 to 12; Adjusted criteria and number of awards utilizing the eliminated/reallocated Dean's Scholarship*) Limit – 25 Tonkawa, 25 Enid, 10 Stillwater (NOC Only)
 - Valedictorian/Salutatorian Scholarship – 4 semester award, incoming freshmen, identified from high school – \$750 Tuition, \$300 Room in Tonkawa or Enid (*Reduced the award amounts*) Limit – 15 Tonkawa, 15 Enid, 7 Stillwater (NOC Only)
 - NOC Non-Resident Tuition Waiver – Retention GPA requirements removed on all non-resident tuition waivers. (*Reduced credit hours from 18 to 15 and converted to dollar amount equivalent on waivers*)
 - Employee, Spouse, and Dependent Scholarship – In conjunction with the Employee Handbook, must be a full-time employee, spouse or dependent child under the age of 24, half the cost of tuition up to 15 credit hours, \$675 Room in Tonkawa or Enid, can be used with other scholarship awards up to the maximum allowed. The scholarship will cover NOC only expenses and will be added after all other institutional scholarships have been applied. The employee or their dependent is responsible for the remaining tuition, fees, room, board, and book costs. (*Adjusted criteria and award amounts*) Limit – None
 - Employee Associate Degree Scholarship – In conjunction with the Employee Handbook, must be an NOC full-time employee, up to 7 credit hours tuition and fees, books. The scholarship will cover NOC only expenses and will be added after all other institutional scholarships have been applied. (*Adjusted criteria*) Limit – None

- Athletic Scholarships – (*Reduced credit hours from 18 to 16 where applicable and converted all athletic scholarships to dollar amount equivalent.*)
- **All other scholarships were converted to dollar amount equivalents. EXCEPTION:** *Some scholarships remained as tuition waivers due to State Regents Policy and NOC Policies in the Employee Handbook, i.e., State Regents, National Guard, Concurrent, Employees, Spouse & Dependent, etc.*
- **Due to changes in the institutional scholarship program, the following existing policies are eliminated:**
 - Scholarships will not be based on specific number of credit hours
 - Scholarships for online course, remedial courses, and repeat courses. (Students may use set dollar amount awards for whatever courses help them best fit their individual situation.)
- **Due to budget cuts, there is not funding available in the coming academic year for new scholarships proposed including:**
 - Summer Scholarships
 - Minority Student Scholarships
 - Non-Traditional Student Scholarships
 - Transfer Student Scholarships
 - Part-time Student Scholarships
- **Due to budget cuts, the following scholarships have been eliminated, reduced and/or reallocated dollars:**
 - Athletic Team Basketball Managers - *Room Scholarship*
 - Athletic Training - *Room and Books Scholarships*
 - Jim Carter Scholarships
 - Dean’s Scholarships were combined with Academic Scholarships
 - Clyde Williams Scholarship
 - PLC Scholarships reduced by four students
 - External Beauty Pageants

POLICY AND PROCEDURES:

1. Not every scholarship is available for award every year. Funding determines availability.
2. While every effort is taken to ensure that the correct information is presented, current NOC Policy, State Regents’ policy, NOC Foundation policy, state and federal laws, and/or the intent of the donor who established a Foundation scholarship program (as applicable) will override any outdated or erroneous information listed here.
3. To be considered for scholarships, applicants are required to complete the Free Application for Federal Financial Aid (FAFSA) at www.fafsa.ed.gov (Northern’s Title IV Institutional Code is 003162) within 30 days of accepting a scholarship award. Failure to do so may result in scholarship being revoked. NOTE: All financial aid will be primary source of funding education. Best consideration date for financial aid is **March 1**.
4. **PRIORITY DEADLINE.** Applicants applying for the Presidential Leadership Scholarship, the NOC/OSU Gateway Ambassadors Scholarship or the State Regents Academic Scholarship must submit an application by **February 20**. Priority deadline for all other scholarships is February 20 with scholarships awarded to qualified applicants on a first come, first serve basis.
5. To be considered for scholarships, applicants must complete the Institutional Scholarship Application Form at www.noc.edu/scholarships along with any required additional documentation and submit to the scholarship office by the stated deadline.

6. All students are required to reapply each academic year. Scholarships are not automatically renewable. A complete list of scholarships with criteria are available at www.noc.edu/scholarships.
7. The scholarship committees on each campus shall determine the recipients for the scholarship awards. The Institutional Scholarship Office shall administer the scholarship awards.
8. Priority will be given to applicants who are an Oklahoma resident, United States citizen or permanent resident.
9. Maximum institutional scholarships may not exceed five (5) academic semesters (does not include summer courses) unless otherwise stated.
10. To be considered for scholarships, applicants must adhere to the academic standards policies as well as the drug and student conduct policies of the institution. Failure to comply may result in removal of scholarship award.
11. Scholarship funds will be applied for fall and spring semesters unless otherwise stated. (Funding does not include summer courses.)
12. Any student whose scholarship award has been removed from Northern Oklahoma College may appeal the removal by filling out the Scholarship Appeal Form (available online) and submitting it along with supporting documentation to the Scholarship Office. The appeals decision will be made by the Scholarship Appeals Committee.
13. Scholarship appeals are limited to one year from the start of the semester last enrolled.

Scholarship Conversions (2016-2017):

Tuition	12 credit hours	\$1,000/semester
	15 credit hours	\$1,250/semester
	16 credit hours	\$1,350/semester
Fees		\$55.00 per credit hour (T/E)
		TBD (STW)
Books		\$500/semester
Room		\$1,350/semester
Board	5 day meal plan	\$1,300/semester (T/E)
	7 day meal plan	\$1,650/semester (T/E)