



Grants Committee
Minutes for August 10, 2016
3:00 – 3:30 pm
Enid – President’s Conference Room
Stillwater – Cowboy Mall Conference Room
Tonkawa – President’s Conference Room
Amended, 9/2/16

Attendance: Shelly Schulz, Charlene Flanery (Chair), Cheryl Evans, Rick Edgington, Pam Stinson, Kirby Tickel-Hill, Scott Haywood, Laura Marshall, Anita Simpson, Gene Young, Jack Crossen, Kathleen Otto, Sheri Snyder

Welcome and Call to Order: Meeting was called to order at 3:00pm by Charlene Flanery.

Minutes: Minutes from June 2, 2016 were moved for approval in current format by Gene Young, seconded by Scott Haywood. Motion passed. Minutes approved.

Reports – Charlene mentioned that the subcommittee worked this summer completing a Grant Proposal Guide that is meant to be an inclusive guide w/hyperlinks for faculty. Gene promises to look at it for any changes or suggestions by the end of the week. Frankie suggested that they need to test the links before placing on website. It was motioned by Frankie and seconded by Scott. Pam mentioned providing a hidden link on the website and emailing the committee to test it out.

Grants Updates:

KERR Foundation grant was submitted and will receive consideration at their December Trustee meeting. Charlene stated that it is possible to hear something before leaving for Christmas break.

OK Arts Council- Grant for Chikaskia Festival is in final review and looking to submit no later than August 15th, 2016.

New Business

Charlene mentioned a new grant proposal for the drone that DMI needs will be sent to the Wal-Mart Foundation (Blackwell). The grant request must be sent online, but will end up being at the Blackwell Manager’s discretion for funding. The guidelines for Wal-Mart’s funding is borderline for DMI as it cannot be used for video purposes. It was discussed among the committee that emphasizing as a teaching tool may be the most appropriate use.

Policy and Procedure Revisions- Charlene visited with Sheri and it was confirmed that all grants, regardless if they are State, Federal, or Foundation, will still require her signature. This was an item to be clarified in the manuals. Revisions of the Accounting Policy manual and the Policy and Procedure manual

will be sent out that reflects the old version vs. new version via email to the committee for additional review and suggestions.

Recently, a scholarship opportunity was revoked to an NOC student because the College didn't have a particular cybersecurity training certification. NOC also does not have a current Responsible Conduct of Research (RCR) policy in place. In order to apply for any NSF grants or have a student or faculty member receive scholarships, an RCR must be in place. Implementing a policy will allow us more opportunities with NSF. A draft will be sent out with the revised policies for review.

A policy on Disclosure of Affiliation will also be included as a required document. Shelly explained that the document is a new requirement for anyone pursuing a federal grant. The document requests that the faculty or staff member sign a statement that includes any affiliations or financial interest they may have with a particular group or organization. The purpose is for full disclosure.

Charlene mentioned that the dates for Title III are posted with a deadline of 1/8/17 and the application opens 12/1/16.

Next date and time to be determined by doodle poll. Look for the doodle poll.

Scott Haywood motioned to adjourn and Gene seconded.

Meeting adjourned!