



INSTRUCTIONS:

1. Petition decisions are based on Oklahoma State Regents Policy. See the [In-State vs. Out-of-State Status website](#) for more information.
2. If you are receiving scholarships or financial aid based on an out-of-state classification, please seek advice from the Office of Scholarships and Financial Aid before submitting this petition on how an in-state reclassification may affect your aid.
3. Answer all questions on pages 1 through 3 of this form, and attach supporting documentation as indicated in Section 2 of this form. All documentation is subject to verification. It is recommended that all documentation be submitted before the first day of classes for the semester in question.
4. Submit this completed form and all supporting documentation to the Office of the Registrar.
5. Please allow 2-3 weeks for processing and evaluation of your petition. Failure to include all supporting documentation will delay processing.

SECTION 1 - STUDENT IDENTIFICATION

Student Name (FIRST, MIDDLE, LAST)			CWID
Permanent Address (STREET)	CITY	STATE, ZIP	Years at this address
Current Address (STREET)	CITY	STATE, ZIP	Years at this address
Date Arrived in Oklahoma	Contact Phone Number		
I am in the United States as (check one):			
<input type="checkbox"/> U.S. CITIZEN <input type="checkbox"/> PERMANENT RESIDENT <input type="checkbox"/> OTHER FOREIGN NATIONAL			

SECTION 2 - RECLASSIFICATION RATIONALE

Check the box/boxes below that best fit your circumstances, and attach all documentation that applies. Additional documentation that further supports your in-state status is welcome and encouraged.

RECLASSIFICATION RATIONALE DESCRIPTION	SUGGESTED SUPPORTING DOCUMENTATION
<input type="checkbox"/> A. I graduated from an Oklahoma high school and resided in Oklahoma with a parent or legal guardian for at least two years prior to graduation from high school, and have not established domicile in another state.	<ul style="list-style-type: none"> - Parent/guardian's Federal Income Tax Return form 1040 <u>OR</u> legal documentation of custody or guardianship - Parent/guardian's Oklahoma State Income Tax Return form 511 - Official Oklahoma high school transcript - (If not a U.S. citizen) documentation of parent/guardian's immigration status <u>OR</u> completed and notarized Affidavit of Intent
<input type="checkbox"/> B. I am a dependent person and my parent or legal guardian (who is a U.S. citizen or lawful permanent resident) has lived continuously in Oklahoma for at least 12 months, and has established domicile in Oklahoma.	<ul style="list-style-type: none"> - Parent/guardian's most recent Federal Income Tax Return form 1040 <u>OR</u> legal documentation of custody or guardianship - Proof of parent/guardian's Oklahoma domicile (ex: most recent Oklahoma State Income Tax Return form 511; Oklahoma mortgage statement or lease agreement spanning at least 12 months) - (If not a U.S. citizen) documentation of parent/guardian's immigration status
<input type="checkbox"/> C. I am a dependent person and my parent or legal guardian has come to Oklahoma to work full-time or practice a profession on a full-time basis.	<ul style="list-style-type: none"> - Parent/guardian's most recent Federal Income Tax Return form 1040 <u>OR</u> legal documentation of custody or guardianship - Proof of parent/guardian's Oklahoma domicile (Oklahoma mortgage statement or lease agreement spanning at least 12 months) - Current letter from parent/guardian's employer on company letterhead that is dated, signed by a company official, indicates date of hire, and clarifies full-time employment status - (If not a U.S. citizen) documentation of parent/guardian's immigration status
<input type="checkbox"/> D. I am an independent person, am a U.S. citizen or lawful permanent resident, have lived continuously in Oklahoma for at least 12 continuous months (not attending a higher education institution on more than a half-time basis), and have established domicile in Oklahoma.	<ul style="list-style-type: none"> - Most recent Federal Income Tax Return form 1040 - Proof of Oklahoma domicile (Oklahoma State Income Tax Return form 511; Oklahoma mortgage statement or lease agreement spanning at least 12 months) - Documentation of self-support while living in Oklahoma - (If not a U.S. citizen) documentation of immigration status

SECTION 6 - EMPLOYMENT IF STUDENT IS A DEPENDENT, LIST EMPLOYMENT OF STUDENT'S PARENT(S)/GUARDIAN(S)

List all employers for the past 2 years in chronological order (includes employment for you, your spouse, and your parent/guardian, as appropriate):

EMPLOYMENT DATES		EMPLOYER NAME	CITY AND STATE	HOURS WORKED PER WEEK
FROM	TO			

List other sources of self-support/income: _____

SECTION 7 - INTENT

Did you come to Oklahoma primarily to attend school at an institution for higher education? Yes No

Did you come to Oklahoma primarily to work full-time, practice a profession, or conduct a full-time business? Yes No

SECTION 8 - PETITIONER'S STATEMENT (ATTACH TYPED STATEMENT IF NECESSARY)

Please provide a written statement that covers the primary reason for your move to Oklahoma, and any other information not already provided on this petition that you believe is relevant to your request for in-state reclassification.

I hereby swear and affirm that the answers given in this petition are accurate and complete, and that all documents attached hereto are true copies of the original documents requested.

SIGNATURE OF PETITIONING STUDENT

DATE

SIGNATURE OF PARENT/LEGAL GUARDIAN (IF APPLICABLE)

DATE

FOR ADMINISTRATIVE USE ONLY

Approved for In-State Status

Reviewed by: _____

Comments _____

Approved for Out-of-State Tuition Waiver

Reviewed date: _____

waiver type

waiver expires

Petition Denied